



Hello Volunteers of the Bathurst Eisteddfod,

It is that time of year again where we ask our amazing volunteers for help in running our Bathurst Eisteddfod from Thursday 8th August until Monday 2nd September 2024. We have a wonderful amount of entries this year so the days will be jam-packed with events which can only run successfully with the help of our many volunteers – and that's where YOU come in.

This year the venues for the Eisteddfod will be a little different from previous years. We will be using CSU Rafter's Bar Auditorium, Keystone and Bathurst Memorial Entertainment Centre (BMEC). Most of the days we will only be running sessions at 1 venue at a time, which will make rostering a little easier and I will be sure to make the venue very clear on the roster and in reminder texts during the Eisteddfod.

ALL volunteers need to have a current Working With Children check. If you don't already have one, you can get a form at the Post Office or follow this link. <https://wwccheck.cyp.nsw.gov.au/Applicants/Appliction>. If you could do this as soon as possible that would be great as it can sometimes take a week for your number to come in. Please put your Number, the Expiry Date and your Birth Date on the Volunteer Form attached or let me know you have requested one and get them to me as soon as you can.

Below is a quick explanation of some of the roles on the Volunteer form. A more thorough description is also available on request.

**Duties for the 2024 Bathurst Eisteddfod may include:**

- Door Person – Checking wristbands/season passes, opening/closing doors, helping run results from the adjudicators table to office when needed. We often have junior volunteers to help with this as well.
- Announcer - Using the microphone side-stage, plus recording times on results sheet and altering computer screens with section and competitor number for the audience.
- Office - Recording results, helping with certificates, prizes, etc.
- Backstage - Helping the announcer, marking off performers names in each section plus assisting with props and organisation backstage when needed etc.
- Ticket sales – Music plus Speech & Drama ONLY using the Square system.
- Adjudicator Assistant - NO scribing.  
Organising report sheets and music or poems ready for the Adjudicator to use for each competitor, plus recording place results to send up to the office.
- Adjudicator Scribe (Dance Only) – Writing reports for the adjudicator as they watch the competitors dance, plus recording place results to send up to the office.

I will try where possible to place you in the preferred genres and jobs you have selected, but this is not always possible. I trust you are happy to assist in any way possible, to ensure the smooth running of the Eisteddfod and sometimes this requires some juggling.

Please fill in the form attached to the email and return it by **Friday 26th July 2024** to the volunteers email: [Bathurst.eisteddfod1@gmail.com](mailto:Bathurst.eisteddfod1@gmail.com) or in person to Donna Callista at 54 Keppel Street.

I am looking forward to hearing from you.

Yours sincerely,

**Charmaine Nicholls**

Bathurst Eisteddfod Volunteers Co-ordinator

0432 961 716

# Bathurst Eisteddfod 2024 – VOLUNTEER FORM

Thursday 8th August to Monday 2nd September, 2024

**DATES:**                   **Music:** Thurs 8th Aug – Fri 9th Aug and Mon 19th Aug – Wed 21st Aug  
**Speech:** Tues 13th Aug – Sunday 18th Aug and  
**Dance:** Sat 19th Aug – Sat 2nd Sept

**LOCATIONS:**           **Music:** CSU Rafters Bar Auditorium (Ensembles/Bands), Keystone (Solos) & BMEC (Solos & Choirs)  
**Speech:** Keystone (Solos) and BMEC (Speech Choirs)       **Dance:** BMEC (All)

**SESSION TIMES:**   **PLEASE NOTE:** start and finishing times may vary on certain days and are an approximation.  
**Morning:** 9am - 12.30pm   **Afternoon:** 1pm – 5.30pm   **Evening:** 6pm – 9.30pm  
*(please be aware you need to arrive 30mins before the session starts)*

***Please return by – FRIDAY 26TH JULY 2024***

*(email to [Bathurst.eisteddfod1@gmail.com](mailto:Bathurst.eisteddfod1@gmail.com) or deliver to Donna Callista, 54 Keppel St)*

<b>Name:</b>		<b>Mobile:</b>	
<b>Email:</b>		<b>Phone:</b>	
<b>Address:</b>			

\* ALL duties need a Working With Children Check (WWC No.)

Here is a link to apply for one: <https://www.service.nsw.gov.au/transaction/apply-for-a-working-with-children-check>

**Roster Co-ordinator contact details:** Charmaine Nicholls  
**Mobile:** 0432 961 716  
**Email:** Bathurst.eisteddfod1@gmail.com

**Please Tick type of duty/duties you can help out with:**

- Door Person     
  Announcer     
  Backstage     
  Office  
 Ticket Seller (Music & Speech ONLY)     
  Adjudicator Assistant (NO scribing)     
  Adjudicator Scribe (DANCE ONLY)

**Dates and/or Days Available (please tick)**

Mon 5th Aug	Tues 6th Aug	Wed 7th Aug	Thurs 8th Aug	Fri 9th Aug	Sat 10th Aug	Sun 11th Aug
			Morning ____ Afternoon ____ Evening ____	Morning ____ Afternoon ____ Evening ____		
Mon 12th Aug	Tues 13th Aug	Wed 14th Aug	Thurs 15th Aug	Fri 16th Aug	Sat 17th Aug	Sun 18th Aug
	Evening ____	Morning ____ Afternoon ____ Evening ____	Morning ____ Afternoon ____ Evening ____	Morning ____ Afternoon ____ Evening ____	Morning ____ Afternoon ____ Evening ____	
Mon 19th Aug	Tues 20th Aug	Wed 21st Aug	Thurs 22nd Aug	Fri 23rd Aug	Sat 24th Aug	Sun 25th Aug
Morning ____ Afternoon ____ Evening ____	Morning ____ Afternoon ____ Evening ____	Morning ____ Afternoon ____ Evening ____	Morning ____ Afternoon ____ Evening ____	Morning ____ Afternoon ____ Evening ____	Morning ____ Afternoon ____ Evening ____	Morning ____ Afternoon ____
Mon 26th Aug	Tues 27th Aug	Wed 28th Aug	Thurs 29th Aug	Fri 30th Aug	Sat 31st Aug	Sun 1st Sept
Morning ____ Afternoon ____ Evening ____	Morning ____ Afternoon ____ Evening ____	Morning ____ Afternoon ____ Evening ____	Morning ____ Afternoon ____ Evening ____	Morning ____ Afternoon ____ Evening ____	Morning ____ Afternoon ____ Evening ____	Morning ____ Afternoon ____ Evening ____
Mon 2nd Sept	I am unavailable this year ____ Please keep me on list for 2025 ____ My date of birth : _____ * My WWC No. is : _____ Expiry date: _____		<b>Do you prefer a particular discipline?</b> Dance ____ Music ____ Speech ____ I am willing to volunteer for a maximum of _____ duties or _____ sessions. <b>Comments:</b>			
Morning ____ Afternoon ____						