



Hello Friends of the Bathurst Eisteddfod,

It is that time of year again where we ask our amazing volunteers for help in running our Bathurst Eisteddfod. Our Eisteddfod will run from Saturday 19th August until Wednesday 6th September 2023. We have a wonderful amount of entries this year so the days will be jam-packed with events which can only run successfully with the help of our many volunteers – and that's where YOU come in.

ALL volunteers need to have a current Working With Children check. If you don't already have one, you can get a form at the Post Office or follow this link. <https://wwwcheck.ccyp.nsw.gov.au/Applicants/Appliction>. If you could do this as soon as possible that would be great as it can sometimes take a few weeks for your number to come in. Please put your Number, the Expiry Date and your Birth Date on the Volunteer Form attached or let me know you have requested one.

Below is a quick explanation of some of the roles on the Volunteer form. A more thorough description is also available on request plus it will be there to view at the sign in area once the Eisteddfod has begun.

Duties for the 2023 Bathurst Eisteddfod may include:

- **Door Person** – Checking wrist bands/season passes, opening/closing doors, helping run results from the adjudicators table to office when needed. We often have junior volunteers to help with this as well.
- **Announcer** - Using the microphone side-stage, plus recording times on results sheet and altering computer screen with section and competitor number for the audience.
- **Copies (Music ONLY)** – collecting music and recording names of pieces being played to give to announcer.
- **Office** - Recording results, helping with certificates, prizes, etc.
- **Backstage** - Helping the announcer, marking off performers names in each section plus assisting with props etc. when needed, helping run improvisations.
- **Music (DANCE)** - playing the music for each competitor from downloaded music on the Laptop provided.
- **Ticket sales** – Weekends only using the Square system.
- **Theatre lights** - Simple up/down switch at the end of each section.
- **Adjudicator Assistant** - NO scribing. Organising report sheets and music or poems ready for the Adjudicator to use for each competitor, plus recording place results to send up to the office.
- **Adjudicator Scribe (Dance Only)** – Writing reports for the adjudicator as they watch the competitors dance, plus recording place results to send up to the office.

I will try where possible to place you in the preferred genres and jobs you have selected, but this is not always possible. I trust you are happy to assist in any way possible, to ensure the smooth running of the Eisteddfod and sometimes this requires some juggling.

Please fill in the form attached to the email and return it by **Sunday 30th July 2023** to the volunteers email: Bathurst.eisteddfod1@gmail.com or in person to Donna Callista at 54 Keppel Street.

I am looking forward to your response.

Yours sincerely,

Charmaine Nicholls

Bathurst Eisteddfod

Volunteers Co-ordinator

0432 961 716

Bathurst Eisteddfod 2023 –VOLUNTEER FORM

Saturday 19th August to Wednesday 6th September, 2023

DATES - Music: Tues 29th Aug – Wed 6th Sept **Speech:** Sat 19th Aug – Thurs 24th Aug **Dance:** Sat 19th Aug – Sat 2nd Sept

SESSION TIMES - PLEASE NOTE: start and finishing times may vary slightly on certain days and are only an approximation.

Morning: 9am - 12.30pm **Afternoon:** 1pm – 5.30pm **Evening:** 6pm – 9.30pm (please be aware you need to arrive 30mins before the session starts)

Please return by – SUNDAY 30TH JULY 2023 (email to Bathurst.eisteddfod1@gmail.com or deliver to Donna Callista, 54 Keppel St)

Name:		Email:	
Address:		Phone:	

* **ALL** duties need a **Working With Children Check (WWC No.)** Here is a link to apply for one: <https://wwccheck.cyp.nsw.gov.au/Applicants/Application>

Please Tick Type of Duty/Duties: Door Person ___ Announcer ___ Copies (Music ONLY) ___ Office ___ Backstage ___ Music (played from laptop) ___
 Ticket Seller (Weekends and Nights Only) ___ Theatre lights (on/off only) ___ Adjudicator Assistant (NO scribing) ___ Adjudicator Scribe (DANCE ONLY) ___

Dates and/or Days Available (please tick)

Saturday 19th Aug	Sunday 20th Aug	Monday 21st Aug	Tuesday 22nd Aug	Wednesday 23rd Aug	Thursday 24th Aug	Friday 25th Aug
Morning ___ Afternoon ___ Evening ___	Morning ___ Afternoon ___ Evening ___	Morning ___ Afternoon ___ Evening ___	Morning ___ Afternoon ___ Evening ___	Morning ___ Afternoon ___ Evening ___	Morning ___ Afternoon ___ Evening ___	Morning ___ Afternoon ___ Evening ___
Saturday 26th Aug	Sunday 27th Aug	Monday 28th Aug	Tuesday 29th Aug	Wednesday 30th Aug	Thursday 31st Aug	Friday 1st Sept
Morning ___ Afternoon ___ Evening ___	Morning ___ Afternoon ___ Evening ___	Morning ___ Afternoon ___ Evening ___	Morning ___ Afternoon ___ Evening ___	Morning ___ Afternoon ___ Evening ___	Morning ___ Afternoon ___ Evening ___	Morning ___ Afternoon ___ Evening ___
Saturday 2nd Sept	Sunday 3rd Sept	Monday 4th Sept	Tuesday 5th Sept	Wednesday 6th Sept		
Morning ___ Afternoon ___ Evening ___	Morning ___ Afternoon ___ Evening ___	Morning ___ Afternoon ___ Evening ___	Morning ___ Afternoon ___ Evening ___	Morning ___ Afternoon ___ Evening ___		

Roster Co-ordinator: Charmaine Nicholls Mobile: 0432 961 716 Email: Bathurst.eisteddfod1@gmail.com	I am unavailable this year ___ Please keep me on list for 2024 ___ My date of birth : _____ * My WWC No. is : _____ Expiry date: _____	Do you prefer a particular discipline? Dance ___ Music ___ Speech ___ I am willing to volunteer for a maximum of _____ duties or days. Comment: